

| | | |
|---|---------------------|--|
| Committee(s): | Date(s): | |
| Port Health and Environmental Services Committee | 13 May 2014 | |
| Subject: Appointment of Representatives and Sub Committees | Public | |
| Report of: Town Clerk | For Decision | |
| <u>Summary</u> | | |
| <p>1. This report asks you to consider your Committee's appointments to the Health and Social Care Scrutiny Sub Committee and Reference Sub Committee or defer doing so.</p> <p>2. It would be helpful if any Member interested in serving as a representative on the Sub Committees would inform Katie Odling at Katie.Odling@CityofLondon.gov.uk (or on 020 7332 3414) of his or her interest before the Committee. That information will be reported orally at the meeting before Members are asked to consider making the necessary appointment.</p> <p>Recommendation</p> <p>3. It is recommended that the Committee:-</p> <p style="padding-left: 40px;">(a) decides whether to defer the appointment of a general Reference Sub Committee until it is required, as you chose to do last year; and</p> <p style="padding-left: 40px;">(b) appoints one representative to the Community and Children's Services Committee's Health and Social Care Scrutiny Sub Committee for the ensuing year, which last year was Wendy Mead.</p> | | |

Main Report

Background

4. This report seeks your approval of the annual appointment of a representative of your Committee on a Sub Committee and a decision as to whether you wish to appoint your own Reference Sub Committee at this time.

Sub Committee

Reference Sub Committee

5. Your Committee decided last year to defer the appointment of a Reference Sub Committee until such time as a meeting was required.
6. Unless numerous different matters are not regularly referred to a Sub Committee (in which case a Reference Sub Committee might be preferable), it

does seem to be useful to wait until a Sub Committee is required for a certain task and then appoint one comprising Members who are particularly interested in or knowledgeable about that subject.

7. If you agree with that approach, you may wish to defer appointing any Sub Committee at this time.

Health and Social Care Scrutiny Sub Committee

8. You are also asked to appoint one representative of your Committee to the Health Scrutiny Sub Committee.

9. The composition of the Sub Committee is as follows: -

- Chairman and Deputy Chairman of the Community & Children's Services Committee (who will act as Chairman and Deputy Chairman of the Sub Committee)
- Up to four Members of the Community and Children's Services Committee;
- Three Members appointed by the Court of Common Council;
- Two co-opted representatives of LINK; and
- One representative of the Port Health and Environmental Services Committee.

10. The Terms of Reference are that the Sub Committee is to be responsible for:-

- (a) fulfilling the City's health scrutiny role in keeping with the aims expounded in the Health and Social Care Act 2001 and Part 14 of the Local Government and Public Health Act 2007 (Patient and Public Involvement in Care and Social Care);
- (b) reporting annually to the Community & Children's Services and Port Health & Environmental Services Committees, with the former acting as its parent Committee;
- (c) ensuring the Public Health dimension (which generally falls within the remit of the Port Health & Environmental Services Committee) is included in the Sub-Committee's work programme;
- (d) agreeing and implementing an annual work programme; and
- (e) receiving and taking account of the views of NHS stakeholders by inviting representations to be made at appropriate meetings.

11. The Sub Committee met 3 times between April 2013 and March 2014.

12. Last year, you appointed Wendy Mead to represent your Committee on that Sub Committee.

13. You are asked to appoint **one representative** to the Health and Social Care Scrutiny Sub Committee.

Conclusion

14. The Committee is asked to appoint a representative to the Children's Services Committee's Health and Social Care Scrutiny Sub Committee.
15. Any Member who is interested in filling this role is asked to let his or her intention known when we reach this item on the agenda. It would also be particularly helpful if you would notify Katie Odling in the Town Clerk's Department of your interest in the week before the meeting.
16. In addition, you are asked to consider whether you would prefer to defer appointing a Reference Sub Committee.

Background Papers:

Report to the Port Health and Environmental Services Committee of 30 April 2013.

Contact:

Katie Odling

(020) 7332 3414

Katie.Odling@CityofLondon.gov.uk